



APPLICATION FOR SABBATICAL

NOTE: before completing this form, please take time to read the Sabbatical Guidelines, available at www.coventry.anglican.org/ministry/learning/ministrydevelopment

Name

Address

Email

Telephone

If you have had a sabbatical before, in which year was it taken?

When are you hoping to have a sabbatical?

month(s) & year

What is the overall **aim** of your proposed sabbatical? (Please try to summarise it in ONE sentence!)

Have you made plans for a retreat or equivalent as part of your sabbatical?

What else do you hope to do during your sabbatical?

Do you hope to undertake any formal or informal theological or ministerial study?

What part will family and friends will play in your sabbatical?

Where will you be based during your sabbatical?

What arrangements will you be able to make to cover your pastoral and liturgical duties during the sabbatical? What arrangements will you be able to make for redirecting phone calls and emails?

Do you wish to apply for a Diocesan Sabbatical grant?

Please note that after your Sabbatical we will ask you for a brief note of how your grant was spent, if you received one. This is purely for auditing purposes; receipts are not required.

Signed..... Date.....

Please return to cme@covcofe.org.

If you have further questions, please phone Sarah Palmer (CME administrator) on 02476 521316 or Richard Cooke (CME Adviser) on 07952 544820.